

Adding/Removing Player Procedure

Please follow the guidelines listed below when adding/removing players to your roster.

Player Adds:

1) [New Player Information Sheet](#): To be completed in full for each new player. ****This needs to be submitted and approved by NYS CEC before moving to the below steps.**

Next steps after getting NYS CEC approval to add:

2) [NYS Commitment and Participation Agreement Form](#): To be reviewed by each new family to ensure they understand and are aware of NYS policies and obligations. Please have family(ies) complete form on page 6 with signatures and dates.

3) [SEJSCC Release of Liability Form](#): To be completed with signatures and dates.

4) [SEJSCC Emergency Medical Treatment Form](#): To be completed with signatures and dates.

Team Rep: please complete the following to update the rosters.

5) [Team Roster Revision Form](#): Submit complete form with new players and/or other players that have left your team with coach's signature and date.

6) Update your SEYO "Organization copy" roster with the new adds and deletions of the player(s) that has left your team.

7) Update your SEYO "SEYO copy" roster with the deletion of the player that has left your team. ****Please do not add the new player(s) to your SEYO copy roster since they did not participate during the Winter and/or Senior season.**

Please turn in all completed documents to NYS Registrar. Fees will be assessed once player has been accepted to NYS and joins the team.

Fees:

- 1) SEJSCC membership dues: TBD, case by case.
- 2) Gym fees: TBD, case by case.